

August 21st,2024



Pitt-Greenville Airport
400 Airport Road
Greenville, NC 27834
252.902.2025

Pitt-Greenville Airport Authority Board Meeting
August 21st, 2024
11:00 a.m.
Pitt-Greenville Airport Conference Room

Board Members present: John Banks, Chairman; Vice-Chairman/
Secretary Treasurer, Terry Monday; Cheryl Brown; Les Robinson and
Mike Roberson.

Board Members not present: Mark Porter; Chris Nunnally and Dan
Mayo

Staff members present: Bill Hopper, Executive Director; Operations
Manager, John Hanna; Administrative Assistant, Cidni Mills; Barry
Gingras, Maintenance Foreman

Engineering Attendees present: Eric Stumph, Talbert & Bright;
Amanda Sheridan, McFarland Johnson; Kyra Vagel, McFarland
Johnson;

Other attendees present: Authority Attorney Dave Silver, Graham
Nuckolls Conner Law Firm, PLLC; Brooks Bunting, Infinex; Greg, John
Deere; Johnathan, Quality Equipment;

Public Comment Period

With no one registered to speak, Chairman Banks closed the Public
Forum and called the monthly Airport Authority Board meeting to
order.

Approval of Minutes

Minutes from the July 17th, 2024, Pitt Greenville Airport Authority Board meeting were emailed to all members for review. A motion to approve the minutes with no changes was made by Mike Roberson, seconded by Cheryl Brown motion unanimous, motion carried, minutes were approved.

Southern Bank

Brooks Bunting stated that fund 66 cash gross profit funding which is approximately over \$2 million, Bunting is predicting 4.7 in interest. Hanger fund 51 which is a little over \$1 million, is scheduled to expire in December 2024. The Board discussed the merits of renewing the C.D. for either 6 months or 12 months. A motion was made to extend the fund for 6 months, motion was approved by Terry Monday, seconded by Cheryl Brown motion unanimous, motion carried, motion approved.

Closed Session

To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations and to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or

employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. A motion to go into closed session was made by Les Robinson, seconded by Terry Monday motion was unanimous, motion carried, and approved.

A motion to come out of closed session was made by Mike Roberson seconded by Cheryl Brown motion was unanimous, motion carried, motion approved

Executive Director

Wild Life Agreement

Executive Director Bill Hopper stated that the Board was presented with the Wildlife Agreement, the agreement is required by the USDA. A motion to approve was made by Terry Monday, seconded by Cheryl Brown motion unanimous, motion carried, motion approved.

Local Community Board Meeting

The Board discussed having a special Board meeting for the local community on Thursday, November 14th, 2024 at 5:00pm. A motion to approve this meeting was made by Mike Roberson, seconded by Terry Monday motion was unanimous, motion carried, motion approved.

New Holland Tractor

Executive Director Bill Hopper stated that the Board wanted to know other options regarding the New Holland Tractor, Executive Director Bill Hopper proceeded to give the floor to Operations Manager John Hanna. Operations Manager gave a quick recap about the tractor. The turbo on the tractor is going bad and the hydraulics was just replaced.

Operations reached out to John Deere & Quality Equipment and was presented with two options. Operations Manager stated that the first option is buying just the tractor, the second option is buying the tractor with an arm which will be used on the airfield for specific needs such as the fence line, ditches, etc. Rental options were looked into,

Operations Manager stated that renting is just as expensive as buying. Operations reached out to other vendors to see what the cost would be to work on the tractors and it would cost around the same price as buying the tractor. Operations Manager stated that there are some lease options that would be over a 3-year period which could be extended to 5 years. A motion to purchase the tractor with the arm was made by Terry Monday, seconded by Cheryl Brown motion unanimous, motion carried, motion approved.

Federal/State/Local Projects

AIP-54 Fund 93 FY 22 Taxiway A North/RWY Subgrade Construction

- Initial scope is complete
- ST. Wooten change order for soft spot March 2024

- Scheduling for ST Wooten to repair soft spot
- The board inquired if ST Wooten provides a warranty on the repair to the soft spot

AIP-55 Fund 94 FY 23 Taxiway A South

- \$4,240,000 million has been approved by Board on 7/19/2023
- Started Phase 1 schedule to end September 2024
- Phase 2 to start in October 2024
- 30days marking to complete in November/December 2024

PGV-18 Fund 45 - Hangar 25 & 26 (3NCDOT/SCIF Grants)

- Trader Construction complete
- CBC Design/Build in progress
- Work Authorization with TBI
- Both Hangars are leased
- Estimated completion August 2024

North 24 Project NCDOT Fund 47 (North 24 NCDOT/SCIF)

- Deeds are revised complete June 17,2024
- Legal reviews Ward & Smith
- NCDOT funding started in December 2022
- Council members being presented with deed changes
- Community meeting August 2024
- County meeting to be presented in September 2024

Operations Report

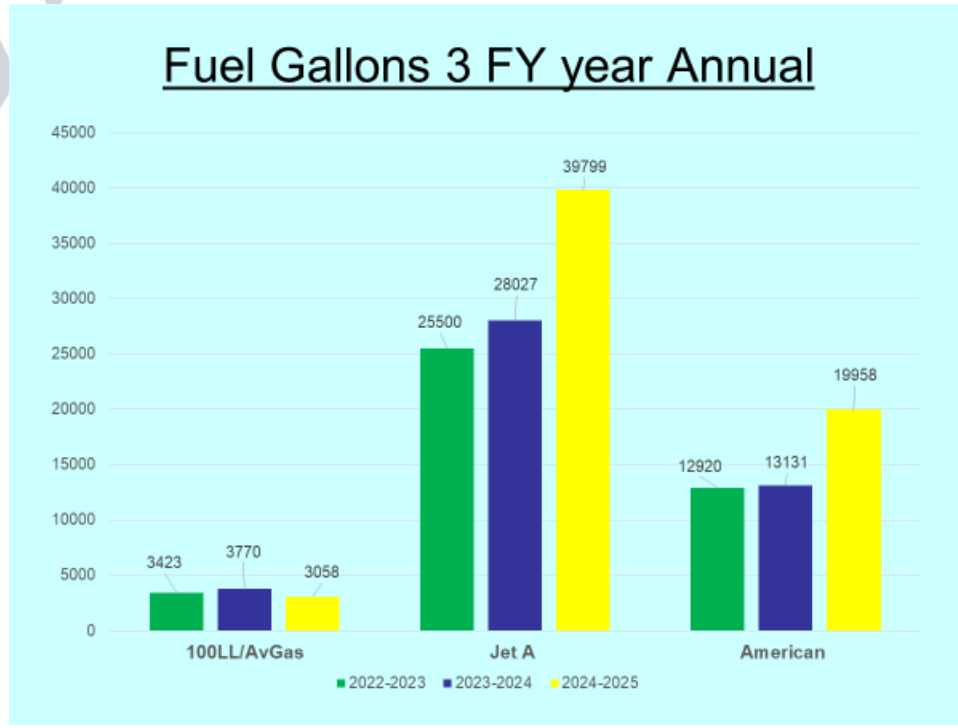
Operations Reports

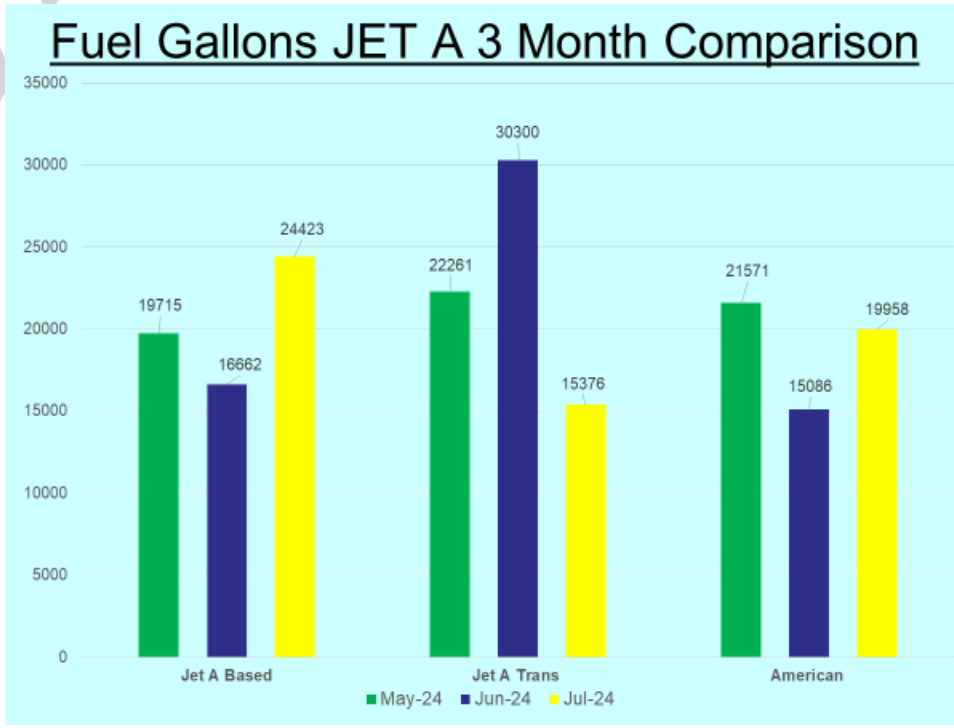
- **Airline**
 - Enplane 3,245
 - Deplane 3,104

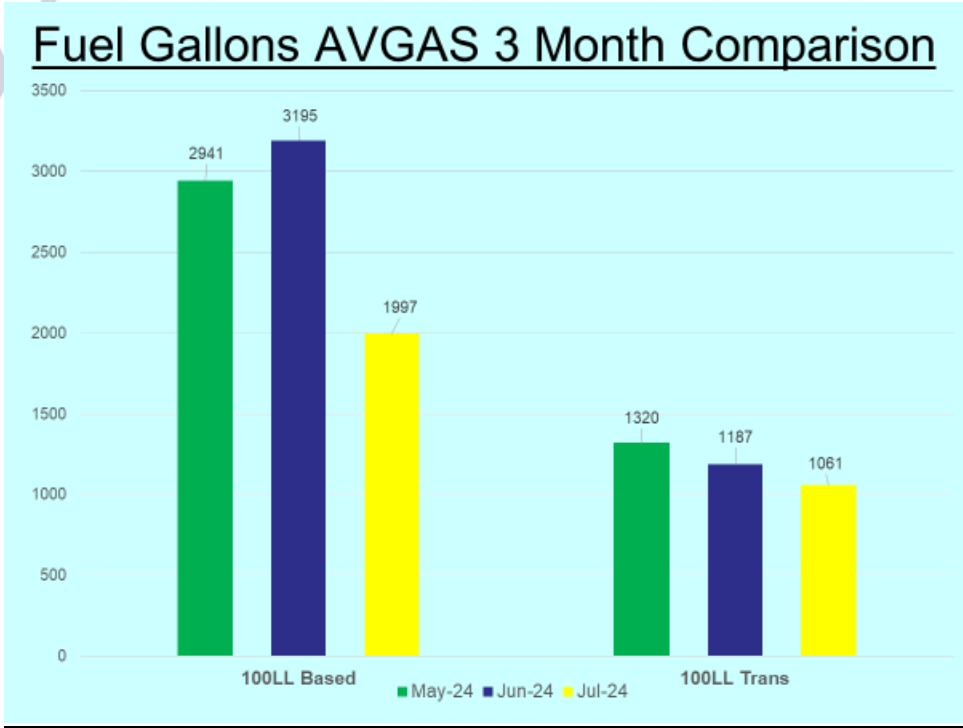


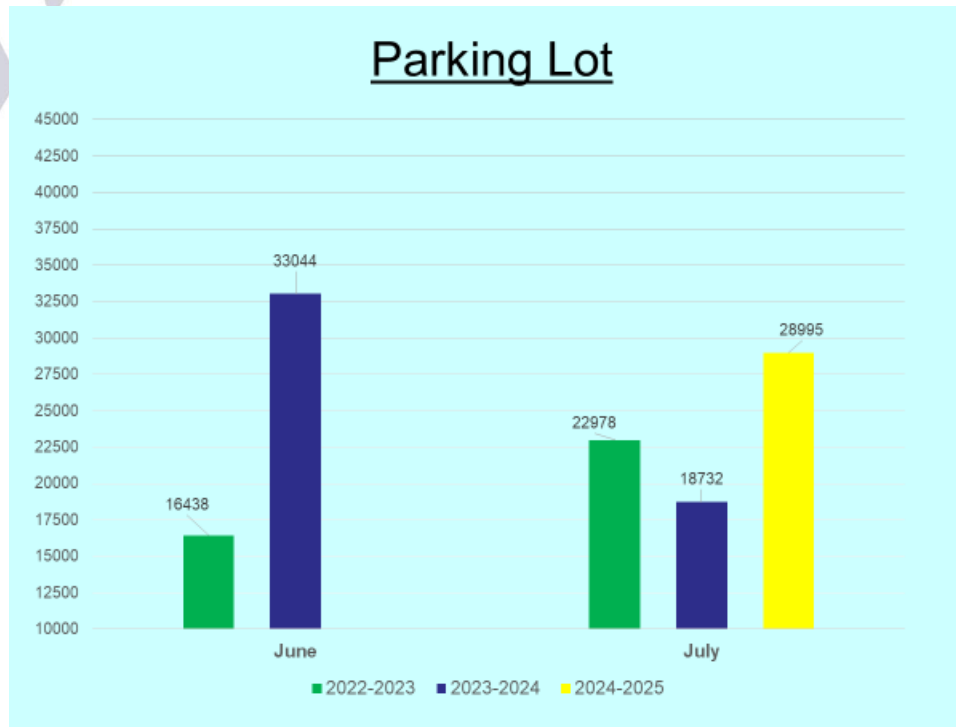
Operations

	2018	2019	2020	2021	2022	2023	2024	% Change
Jan	1,021	1,357	1,627	1,637	1,382	1,319	834	(0.5815) ↓
Feb	1,218	1,377	1,398	1,367	1,391	1,071	1,718	0.3766 ↑
Mar	1,280	1,717	1,104	991	1,490	1,217	1,729	0.2961 ↑
Apr	1,659	1,545	554	2,001	1,552	1,194	1,715	0.3038 ↑
May	1,157	1,981	1,021	2,238	1,350	1,392	1,911	0.2716 ↑
Jun	1,600	1,558	1,367	1,490	1,611	1,380	1,668	0.1727 ↑
Jul	1,291	1,733	1,451	1,589	1,399	1,508	1,328	(0.1355) ↓
Aug	20	1,845	1,353	1,504	1,443	1,733		
Sep	266	1,833	1,366	1,910	1,441	1,820		
Oct	1,615	1,857	1,290	1,664	1,250	2,177		
Nov	1,383	1,604	1,463	1,775	1,261	1,932		
Dec	1,266	1,460	1,264	1,540	offline	660		
	13,776	19,867	15,258	19,706	15,570	17,403	10,903	









Chairman's Comments

Chairman John Banks asked Eric Stumph to go over Taxiway Alpha South Project. Eric Stumph stated that the first lift of paving on the first phase was done on 8/21/2024. Stumph stated that by the end of the month they will be working out in front of the GA.

Stumph stated that the soft spot on run Taxiway Alpha North way is currently being repaved as well.

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Adjourned

Chairman Banks asked if there were any further discussions or questions. With no one coming forward a motion to call the August 21st, 2024 airport authority board meeting to adjourn was made by Cheryl Brown, seconded by Mike Roberson motion was unanimous, motion carried, motion approved, Pitt Greenville Airport Authority Board meeting was adjourned.

Respectfully submitted
Administrative Assistant
Cidni Mills