

ADVERTISEMENT

PITT-GREENVILLE AIRPORT GREENVILLE, NORTH CAROLINA REQUEST FOR PROFESSIONAL AIRPORT ENGINEERING AND PLANNING SERVICES JANUARY 6, 2023

The Pitt-Greenville Airport Authority is requesting Statements of Qualifications from qualified Aviation consultants for engineering, planning and general consulting services related to work at the Pitt-Greenville Airport. Work is anticipated to be accomplished through a combination of Local funds, FAA and State grants.

The work includes, but is not limited to land use planning, environmental analysis, and engineering studies; land acquisition assistance; grading, drainage, utilities, airfield and roadway pavements; hangars, terminal building, fueling systems, and storm water improvements; obstruction analysis and removal; airfield lighting, signage, and NAVAIDs; and other related work at the Pitt-Greenville Airport. Qualifications Statements are due by Friday, February 10, 2023 and addressed to Kim W. (Bill) Hopper, A.A.E., Executive Director, Pitt Greenville Airport Authority, 400 Airport Road, Greenville, North Carolina 27834. Qualifications Statements received after the above time shall not be considered. Copies of the Requests for Qualifications Statements may be obtained, by request, by calling 252-902-2026 or e-mailing bill.hopper@pittcountync.gov.



PITT-GREENVILLE
AIRPORT

Pitt-Greenville Airport
400 Airport Road
Greenville, NC 27834
252.902.2025

**REQUEST FOR STATEMENTS OF QUALIFICATIONS
FOR
PROFESSIONAL AIRPORT ENGINEERING
AND
PLANNING SERVICES
FOR
PITT-GREENVILLE AIRPORT
JANUARY 6, 2023**

Pitt Greenville Airport is requesting Statements of Qualification from interested and qualified Aviation Consultants for engineering and planning services for one five-year period.

The work may include, but is not limited to, airport planning, the FAA Airport Capital Improvement program, environmental analysis, grading, drainage, and paving of airfield and roadway pavements, hangars, terminal buildings, airfield lighting systems, land acquisition, ARFF and snow removal equipment, and other related work at Pitt Greenville Airport. It will also require administrative support with funding programs to include, but is not limited to, Passenger Facility Charges, Federal funding programs to include the Airport Improvement Program, NC State funding programs to include the Airport Improvement Program, and many other sources for funding capital improvements.

Specific projects shall be identified by the Executive Director and Pitt Greenville Airport Authority. A copy of the airport's FAA Capital Improvement Program is attached as a reference for projects over the next five-year period.

PURPOSE

The purpose of this Request for Proposals is to obtain expert professional, technical, and advisory services for development of the Pitt Greenville Airport for one to five years at the discretion of the Pitt Greenville Airport Authority. Services will be provided with close interaction with the Executive Director and the Pitt Greenville Airport Authority.

SCOPE

For these projects, the successful firm(s) shall be qualified and capable to provide the following services:

1. Airport planning, environmental analysis, land acquisition, preliminary design, final design, estimating, bidding, construction administration, and resident project representative services.

2. Prepare grant funding and PFC applications for the Federal Aviation Administration and/or grant funding for the NC Division of Aviation, as well as other Federal and State funding opportunities, and develop justification to document the need for Federal and State funds, as well as provide grant and PFC administrative services.
3. Provide ongoing technical assistance and advice to the Pitt Greenville Airport as needed.

The scope of the activities identified above is subject to further discussion and clarification at the time of contract negotiation. A second firm may be selected in a limited capacity aimed at specific projects.

PROPOSAL FORMAT

To facilitate review of your proposal document by the Pitt Greenville Airport, it is requested that your proposal conform to the following format:

1. **Cover Sheet:** Include the name of your firm, and the name, address and telephone number of a contact person for questions concerning the proposal submitted.
2. **Experience of the Firm:** Provide a narrative of your firm's prior experience and Qualifications in airport engineering and construction work for similar projects. Provide a list of similar airport projects involving Federal and State funding completed within the last three (3) years. Also, reference the experience of firm personnel in working with FAA, NCDOT DOA regulations and procedures. Previous experiences in a consulting capacity where responsibilities that are similar with those defined under the scope should be specifically referenced.
3. **Project Team:** Provide a list of the project team members that you propose to use on these projects and identify the responsibility of each team member. Provide a brief resume for each person listing specific experience to similar projects. Qualifications and time commitment of proposed project manager.
4. **References:** Provide the name, address, telephone number and e-mail address of at least three (3) references familiar with the quality of work done by your firm on similar projects.
5. **Current workload and other Supporting Data:** Include any other information you feel to be relevant to the selection of our firm for this project. The entire Qualifications Statement must not exceed fifteen (15) pages; excluding the cover sheet and letter of introduction. Qualification Statements exceeding 15 pages will be returned and not considered.

CRITERIA FOR RANKING OF PROPOSALS

Criteria to be used in screening and ranking of the proposals and selection of the successful firm are as follows:

1. Capability to perform all or most of the projects, and recent experience in airport projects comparable to the proposed projects. (15 points)
2. Key personnel's professional qualifications and experience and availability for the proposed projects; their reputation and professional integrity and competence; and their knowledge of FAA regulation, policies and procedures. (20 points)
3. Capability to meet schedules and deadlines. (10 points)
4. Quality of projects previously undertaken and capability to complete projects staying on budget without having major cost escalations or overruns. (10 points)
5. Qualifications and experience of subconsultants regularly engaged by the consultant under consideration. (5 points)
6. Location of office in proximity to the airport. Capability of a branch office that will do the work independently of the home office, or conversely, its capability to obtain necessary support from the home office. (5 points)
7. Ability to furnish qualified inspectors for construction inspection if applicable. (5 points)
8. Understanding of the projects' potential challenges and Sponsor's special concerns. (10 points)
9. Degree of interest shown in undertaking the project and their familiarity with and proximity to the geographic location of the project. (15 points)
10. In meeting the Disadvantaged Business Enterprise (DBE) contract goal, evidence documenting that the consultant met the DBE goal, or by documenting that it made adequate good faith efforts to meet the DBE goal. (5 points)

QUALIFICATION BASED SELECTION

The consultant(s) will be selected based on their qualifications and experience, with fees determined through negotiations following selection. Therefore, proposers should not include pricing information in the proposal.

CONTRACT

The successful proposer(s) will be required to execute a contract. A detailed scope of work, as negotiated and agreed to by the parties, shall be included as an attachment to the contract. The contract shall be subject to the approval of the Pitt Greenville Airport Authority, the North Carolina Department of Transportation-Division of Aviation, and the Federal Aviation Administration.

RFQ Professional Engineering Consultants
Pitt Greenville Airport
January 6, 2023

SUBMISSION OF PROPOSAL AND CONTACT PERSON

Proposals must be submitted no later than Friday, February 10, 2023 at 4:00 PM to:

Kim W. (Bill) Hopper, A.A.E., Executive Director
Pitt Greenville Airport Authority
400 Airport Road, Unit A
Greenville, NC 27834

Five (5) copies of the proposal document are required.

All questions should be referred to the above name and address or by calling 252-902-2030 or e-mailing bill.hopper@pittcountync.gov.

Attached: FAA Airport Capital Improvement Program Schedule

Airport Name (LOC ID), ST:		Pitt Greenville Airport (PGV), North Carolina					Year Capital Improvement Plan (CIP)					CIP START YEAR: 2023	
2021 Passenger & Cargo (Expires FY23)		2022 Passenger & Cargo (Expires FY24)		2023 Passenger & Cargo (Expires FY25)		2024 Passenger & Cargo (Expires FY26)		2025 Passenger & Cargo (Expires FY27)		2026 Passenger & Cargo (Expires FY28)		2027 Passenger & Cargo (Expires FY29)	
\$1,035,200		\$1,035,200		\$1,035,200		\$1,035,200		\$1,035,200		\$1,035,200		\$1,035,200	
Estimated Passenger & Cargo		Estimated Passenger & Cargo		Estimated Passenger & Cargo		Estimated Passenger & Cargo		Estimated Passenger & Cargo		Estimated Passenger & Cargo		Estimated Passenger & Cargo	
2023		2024		2025		2026		2027		2028		2029	
Fed FY	Available Passenger & Cargo	Funding Source	ODO Project Component/Phase	Estimated Cost	AIP	AIG	Additional AIP	Other	Match	Funding Plan			
2023	\$1,000,000	AIP	Design & Construct Rehabilitate Taxiways A (South), A1, A3,	\$3,600,000	\$1,000,000		\$2,240,000		\$360,000				
	\$2,070,400												
	Total = \$3,070,400												
2024	\$1,000,000	Remaining Funds	2023 Annual Subtotals:	\$3,600,000	\$1,000,000		\$2,240,000		\$360,000				
	\$3,105,600	AIP	Design Rehabilitate Runway 8-26	\$800,000	\$720,000				\$80,000				
		BIL	Design & Construct Fuel Farm Infrastructure	\$2,000,000		\$1,800,000			\$200,000				
		Other	Design & Construct (CMAR) Terminal Impr. (85% Elig. ATP)	\$30,175,000				\$28,666,250	\$1,508,750				
		State	Design & Construct (CMAR) Terminal Impr. (15% Inelig)	\$5,325,000				\$5,325,000					
	Total = \$4,105,600												
2025	\$280,000	Remaining Funds	2024 Annual Subtotals:	\$38,300,000	\$720,000	\$1,800,000		\$33,991,250	\$1,788,750				
	\$1,305,600	AIP	Construct Runway 8/26 Rehabilitation	\$9,200,000	\$1,280,000	\$7,000,000			\$920,000				
		BIL	Land Acquisition	\$1,500,000		\$1,350,000			\$150,000				
	Total = \$2,340,800												
2026	\$1,000,000	Remaining Funds	2025 Annual Subtotals:	\$10,700,000	\$1,280,000	\$1,350,000		\$7,000,000	\$1,070,000				
	\$360,800	BIL	Design & Construct T-Header Taxiways & T-Hangers	\$2,251,111		\$2,026,000			\$225,111				
		State	Design & Construct T-Header Taxiways & T-Hangers	\$1,000,000				\$1,000,000					
		Local	Design & Construct T-Header Taxiways & T-Hangers	\$1,748,889					\$1,748,889				
		AIP	Perimeter Fence & Perimeter Road Improvements	\$5,000,000	\$1,000,000		\$3,500,000		\$500,000				
	Total = \$3,026,000												
2027	\$1,000,000	Remaining Funds	2026 Annual Subtotals:	\$10,000,000	\$1,000,000	\$2,026,000		\$3,500,000	\$2,474,000				
		AIP	Design & Construct Rehabilitate Taxiways B & C	\$5,000,000	\$1,000,000		\$3,500,000		\$500,000				
		AIP	AIP & Master Plan Update with 188 Survey	\$1,200,000			\$1,080,000		\$120,000				
	Total = \$1,000,000												
		Remaining Funds	2027 Annual Subtotals:	\$6,200,000	\$1,000,000	\$5,176,000		\$4,580,000	\$620,000				
			5 Year CIP Totals:	\$68,800,000	\$5,000,000	\$5,176,000	\$17,320,000	\$4,991,250	\$6,312,750				

SPONSOR SIGNATURE: _____

DATE: _____