

Wednesday, August 18, 2021



Pitt-Greenville Airport
400 Airport Road
Greenville, NC 27834
252.902.2025

**Pitt-Greenville Airport Authority Board Meeting
August 18, 2021
11:30 a.m.
Pitt-Greenville Airport Conference Room**

Board Members present: Eric Clark, Chairman; John Banks, Vice-Chairman; Terry Monday, Secretary/Treasurer; Chris Nunnally; Dan Mayo; Cheryl Brown; Mike Roberson. Board Members not present were Will Litchfield.

Staff members present: Bill Hopper, Executive Director; Richard Nanney, Operations Manager; April Cannon, Finance and Administration Manager; Cidni Mills, Administrative Assistant; and Alan Leggett, Operations Officer.

Other attendees included Attorney Dave Silver; Jay Talbert of Talbert & Bright, Inc.; and Carroll Vann, Vann Aero Sales.

Chairman Clark confirmed a quorum there was one attended Carroll Vann registered to speak.

Mr. Vann started out by informing the board that he has been a long-time tenant and relies on his maintenance/flight school business out of Hangar 5 to keep him going. He stated that he understands that his hangars are being replaced by new corporate hangars per the Airport master Plan but is hoping for a delay from the authority to keep Hangar 5 from being demolished, if possible, for at least a year. Mr. Vann has asked the board if that is not possible can they give him space or a new hangar, so he does not loose his business.

Chairman Clark advised that the board and Pitt Greenville Airport do not want to jeopardize Vann Aero Sales. Keeping the business active is important. There are currently no hangars available at the airport for Mr. Vann to operate out of other than the ones he has.

The Authority board and Executive Hopper advised Carroll Vann that the Hangar project could not be delayed as this project has been a part of the master plan at PGV and once the FAA/NCDOT funding was available it must be encumbered by the end of August 2021.

Chairman Clark advised Mr. Vann that if he could think of other ways to help with this transition that the Board would be open to listen and revisit how they can work thru this.

With no one else to speak Chairman Clark closed the Public Forum and called the monthly Airport Authority Board meeting to order.

Closed Session:

The board then moved to a closed session to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating, the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

A motion to go into closed session was made by John Banks, seconded by Mike Roberson, motion was unanimous, motion carried, and approved.

A motion to come out of closed session was made by Chris Nunnally, seconded by Dan Mayo, motion was unanimous, motion carried, and approved

Approval of Minutes

Minutes from the July 21, 2021, Pitt Greenville Airport Authority Board meeting were emailed to all members for review. Chairman Clark asked if there were any changes or recommendation to the minutes. With no corrections, a motion to approve the minutes was made by John Banks, seconded by Mike Roberson motion was unanimous, motion carried, minutes were approved.

Executive Director Report:

Executive Director Hopper started out by introducing and welcoming the new Administrative Assistant Cidni to the Airport Authority.

Cares Act:

- (Reimbursed \$3,949,962.42) (\$ 4,318,237.58 left in \$8,268,200.00 grant)

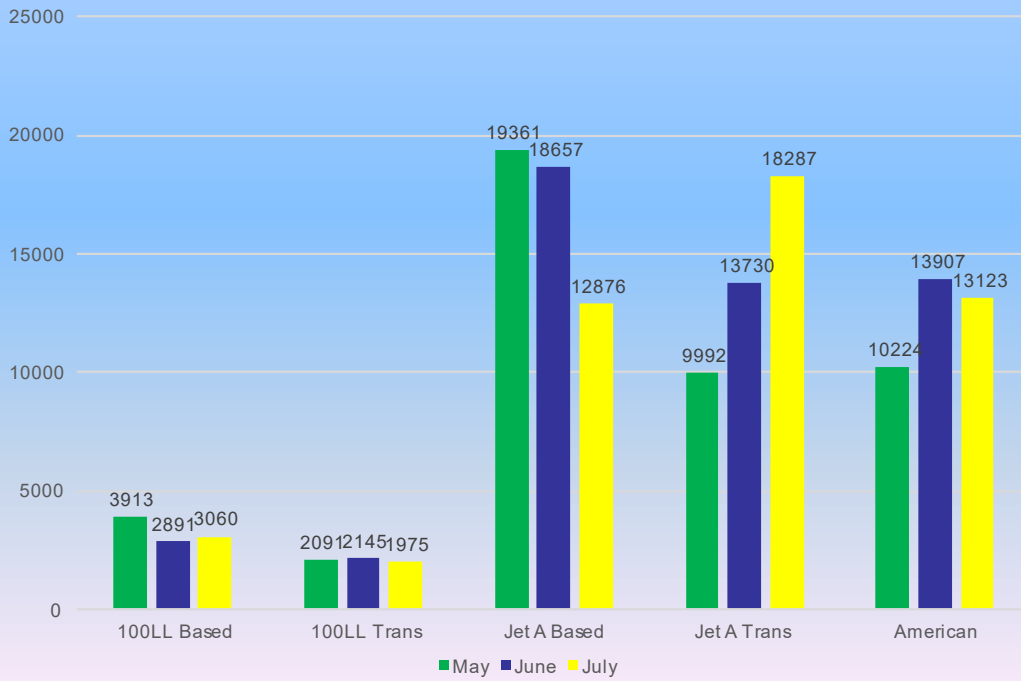
Operations Report

- Deplane 3494
- Enplane 3364

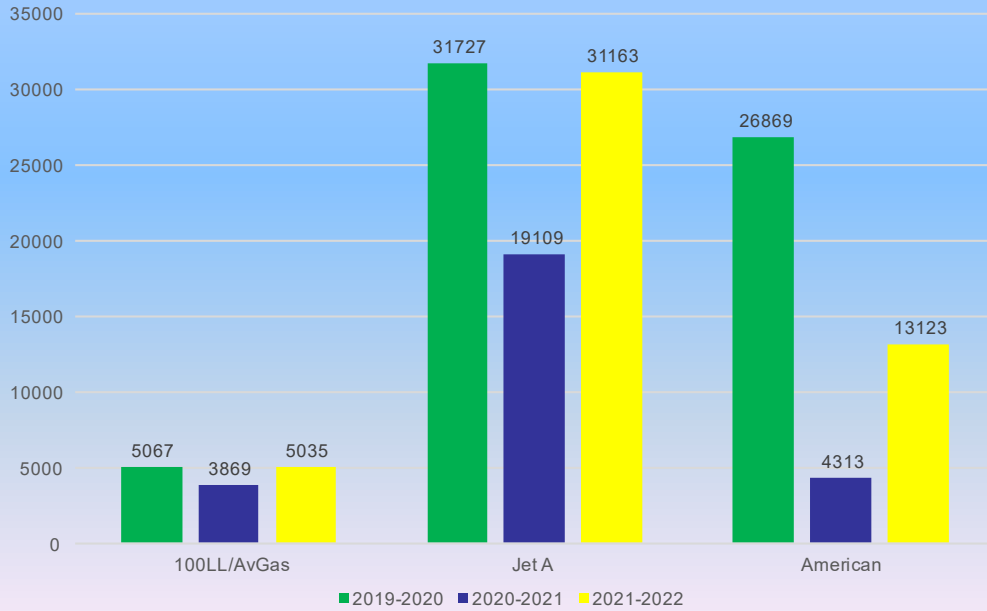
Executive Director advised that the passenger loads have been very good. The consultant has advised PGV that the loads are in line with the rest of the country. Unfortunately, the Delta Variant/Covid has delayed much of the leisure travel.

There will be a reduction during September as American Airlines has chosen to use one less flight a day with the possibility of it returning in October.

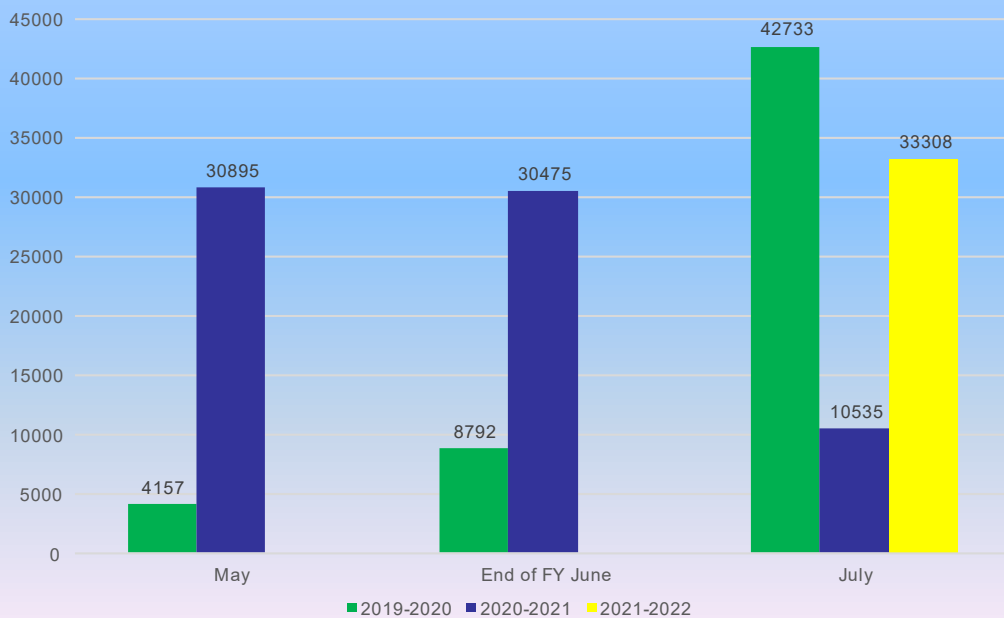
Fuel Gallons 3 Month Comparison 2021



Fuel Gallons 3 FY year Annual



Parking Lot



Federal/State/Local Projects

- AIP-44 FY 17 DNL Land/Noise
 - One property has signed and is in process of closing.
 - One property has been stalled for non-availability
- AIP-47 FY 19 ARFF Vehicle
 - Additional cost pending closure of AIP 49 GA Apron project.
- AIP-49 FY19 GA Apron
 - Almost complete looking to be closed by end of year.
- AIP 51 Corporate Taxi-lane
 - Pending Drawdown
- Hangars 27, 28, 29, 30 & 31
 - Bid tomorrow
 - Project will need to be encumbered by August 31.
- Taxiway A North FY21
 - Waiting for AIP next year.

Financial Report:

Finance & Administration Manager Cannon has advised that the FY 20-21 audit is still in process. Waiting on Martin Starnes & Associates for any updates. Justin has been advising that the audit has been a smooth process.

The profit & loss will show nothing for cares act during July as there has been a lot of training occurring, but in August there will be a big amount of catch up. \$200,000 pending.

AIP 51 fund 89 has a \$469,577 Delphi pending with FAA

Parking has been staying stable and is anticipated to be lower during September because of the reduction in flights.

Chairman's Comments:

Chairman Clark advised he knows this meeting handled a lot of information. He is excited to move the Hangar project forward. It is a great benefit to the Airport and economy.

The board and staff put a lot of time into the airport and the aviation community and Chairman Clark stated he appreciates what everyone has been doing and all their hard work.

Chairman Clark asked if there were any further discussion or questions, with no one coming forward Chairman Clark called the August 18,2021 Pitt Greenville Airport Authority Board meeting adjourned.

Respectfully submitted,

April Cannon
Finance & Administration Manager