

Pitt-Greenville Airport Authority Board Meeting

January 21, 2026

11:00a.m

Pitt-Greenville Airport Conference Room

Board Members present: Dan Mayo, Chairman; Michael Overton, Vice-Chairman; Terry Monday, Secretary/Treasurer; Chris Nunnally, John Banks, Les Robinson, Mark Porter and Craig Goess

Staff members present: Bill Hopper, Executive Director; April Cannon, Finance & Administration Manager; Cidni Mills, Administrative Assistant; Malaysia Johnson; Marketing Intern

Other attendees included Dave Silver, Attorney; Kyra Vagle, McFarland Johnson; Amanda Sheridan, McFarland Johnson; Susan Stevens, AAE, Financial Consultant; Tom Colomey, CFO Advisory; Mike Hardy, City of Greenville;

Public Comment Period

With no one registered to speak, Chairman Mayo closed the Public Forum and called the monthly Airport Authority Board meeting to order.

Approval of Minutes

Board Minutes from the December 17, 2025. Pitt Greenville Authority Board meeting were emailed to all members to review. Chairman Mayo asked if there were any changes or recommendations to the minutes. With no corrections, a motion to approve the minutes were made by Chris Nunnally seconded by John Banks.

Finance Report

Finance & Administration Manager April Cannon stated that AIP 57 Runway 8/26 is currently under the design and bid process. Cannon stated that a vote was needed on the Budget Ordinance update for AIP 57 Runway 8/26 to match the Work Authorization that was previously approved in August 2025. A motion to approve the \$469,000 Budget Ordinance was made by Chris Nunnally, seconded by John Banks motion was unanimous, motion carried, and approved.

Finance & Administration Manager April Cannon stated that the Board needed to form the Budget Committee for FY 26-27. Cannon stated that the Budget Committee consist of the Chairman, Executive Director and two other Board members. The Board selected Chairman Mayo, Vice-Chairman Michael Overton, Secretary/Treasurer Terry Monday, and Executive Director Bill Hopper to be the Budget Committee for FY 26-27.

Finance & Administration Manager April Cannon stated the pay period might be mixed between two pay periods. Cannon stated that Pitt Greenville Airport is operating in a \$77,000 loss for the month of December and that the Operational Account has only \$410,586.38 left in the account.

Executive Director Report

Executive Director Bill Hopper was seeking approval to have Concept 5 as the guiding plan for North 24 as the conceptual design of the development program to proceed with North 24 stated that Pitt Greenville Airport has finalized the concept design for North 24. This needed to begin design of the North 24 Project in order to develop the construction specifications. The concept design was done with considerable input from staff, John Banks of the Pitt Greenville Airport Board Authority, Federal and State stakeholders, and McFarland Johnson's team. A motion to move forward with Concept 5 as the guiding plan for North 24 was made by Chris Nunnally, seconded by John Banks motion was unanimous, motion carried, and approved.

Executive Director Bill Hopper was seeking approval to enter into agreement with Pitt County Sheriff's Office. Hopper stated that the law enforcement agreement is the same as the previous year, there are no changes and this agreement is required by the FAA. A motion to enter into agreement with PCSO was made by Chris Nunnally, seconded by Mark Porter motion was unanimous, motion carried, and approved.

Executive Director Bill Hopper was seeking approval to reschedule the Wednesday, May 20, 2026 Board meeting to Wednesday, May 27, 2026 at 11:00 AM. Hopper stated that April Cannon is enrolled in the Greenville-Pitt County Chamber Leadership institute and the graduation ceremony is May 20, 2026 at the same time as the Board meeting. Graduates and their employers are invited to the ceremony and that he would very much like to attend to recognize her accomplishment. A

motion to move the Board meeting from May 20, 2026 to May 27, 2026 was made by Vice-Chairman Michael Overton seconded by Mark Porter motion was unanimous, motion carried, and approved.

Executive Director Bill Hopper gave a report on the following purchases totaling over \$2,500.

- Eneco East – Replace bearings on water source units 5 & 6 in the Airport Terminal in the amount of \$4,195. Approval for this purchase was given by Terry Monday on 12/23/2025
- Aviation Laboratories – Pitt Greenville Airport used glycol to deice an aircraft and replace the inventory in the amount of \$2,799. This purchase was approved by Chairman Mayo on 12/30/2025
- Womack Electric Supply – Upgraded lights in the terminal to LED in the amount of \$2,592. This purchase was approved was Dan Mayo on 1/12/2026

Federal/State/Local Projects

Federal/State /Local Projects

North 24 FUND 47- NCDOT /SCIF

- Deeds revised completed June 17, 2024
- NCDOT funding started in December 2022
- 1st Community meeting August 6, 2024
- Community Board Meeting November 14, 2024
- Ward & Smith presenting at City and County Council meetings 2025
- McFarland Johnson/ Environmental 60 days waiting on FAA
- Scope design
- IFE complete in October 2025

GA Terminal Renovation FUND 49 - TRDF, NCDOT, FAA

- Work Authorization Talbert & Bright signed 7-17-2024
- IFE Complete
- McFarland Johnson Scope Designs to be sent to Authority Board
- MFJ Concept Design WA Not to exceed \$79,994 10-2025

AIP 57 RWY8/26 - NCDOT

- Work Authorization signed June 2025 \$459,000 Design & Bidding
- Grant received August 2025
- Design & Bidding in progress



Federal/State /Local Projects



Perimeter Fence NCDOT/FAA AIG

- Application Submitted
- \$1.1 Mil
- Contract Approval—Perimeter Fence Project—Seegars Fence Co., Inc.
- Work Authorization Approval—McFarland Johnson, Inc
- October 2025 project Started
- FAA for ASP and TSA

**PITT-GREENVILLE
AIRPORT**



Operations Report

Operations Report

Airline

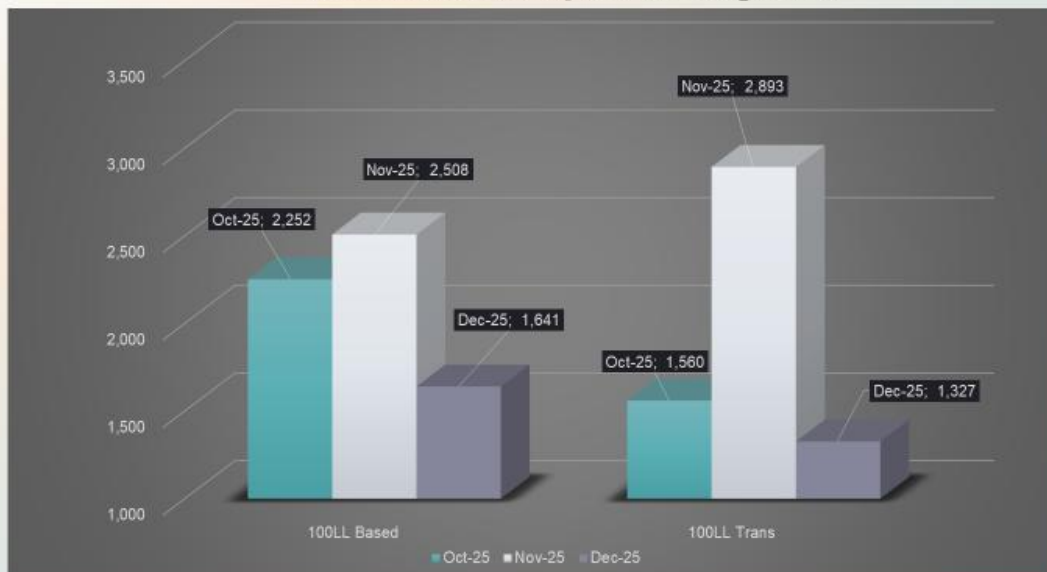
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Charter

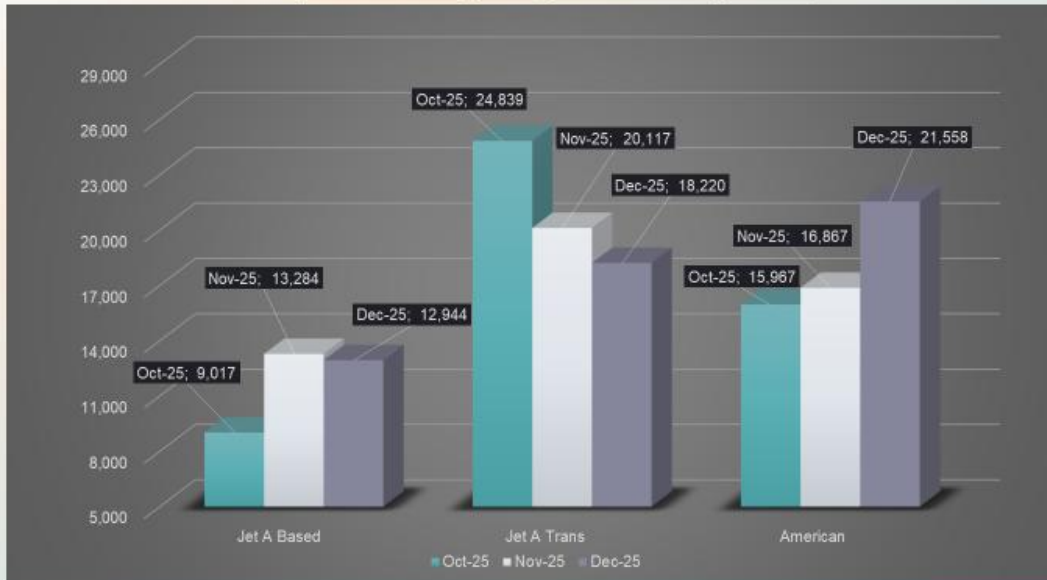
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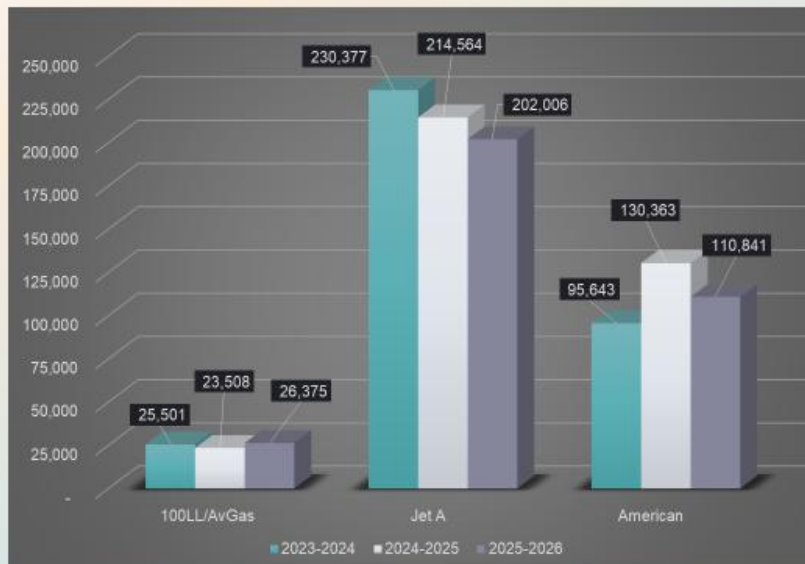
Fuel Gallons AVGAS 3 Month Comparison



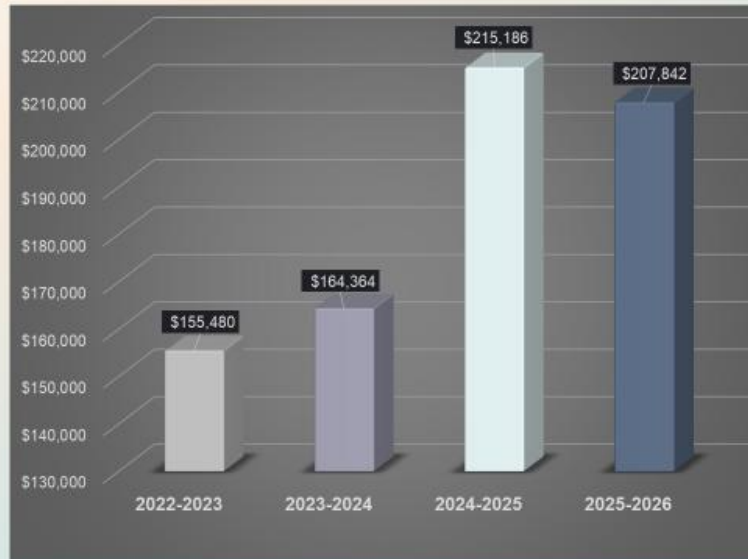
Fuel Gallons JET A 3 Month Comparison



Fuel Gallons 3 Fiscal year Annual



Parking Lot 3 Fiscal Years



Closed Session:

To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. A motion to go into closed session was made by Chris Nunnally, seconded by Vice-Chairman Michael Overton motion was unanimous, motion carried, and approved.

A motion to come out of closed session was made by Vice-Chairman Michael Overton, seconded by John Banks, motion was unanimous, motion carried, and approved.

Adjourn

Chairman Mayo asked if there were any further discussions or questions, with no one coming forward Chairman Mayo called the January 15, 2025 Pitt Greenville Airport Authority Board meeting adjourned.

Respectfully submitted by

Cidni Mills

Administrative Assistant